

**CURBRIDGE AND LEW PARISH COUNCIL**  
**Minutes of the Annual Parish Council Meeting**  
**Parish Hall, Curbridge, Wednesday 10<sup>th</sup> May 2023, 6pm.**

**PRESENT:** Cllrs. Glenn Gannon (Chair), Mark Wilson, Phil Boddington, Angela Boddington, Patrick Foley

**IN ATTENDANCE:** Ted Fenton (County Cllr.), Adrian Walsh (District Cllr.), Howard Higgins (Clerk & RFO), 2 members of the public.

**11. ELECTION OF OFFICERS**

The Officers having stepped down, this being the Annual Meeting of the Parish Council, the following were elected: Chair - Glenn Gannon, proposed by Phil Boddington, seconded by Angela Boddington; Vice Chair - Mark Wilson, proposed by Phil Boddington, seconded by Angela Boddington. Both were elected unanimously.

**12. APOLOGIES FOR ABSENCE**

Cllr. Jenny O'Sullivan.

**13. DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS**

None.

**14. MINUTES**

RESOLVED: that the minutes of the meeting held on 17<sup>th</sup> April 2023, which had previously been circulated, be approved as a correct record and signed by the Chairman.

**15. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

None.

**16. COUNTY AND DISTRICT COUNCIL MATTERS**

Glenn welcomed the new District Councillor (Adrian Walsh).

Ted provided an update on County Council matters including the latest on LTNs in Oxford.

Clerk has received holding replies from Oxfordshire County Council in respect of the attenuation ponds and the Main Road/Downs Road junction.

Following a report of a build-up of straw (especially near the bus stop on the Well Lane/Main Road junction) a roadsweeper has cleared the straw from Main Road. Pavements yet to be cleared.

Ted left the meeting.

**17. PLANNING APPLICATIONS**

23/01023/SCREEN - Screening opinion (EIA) proposed landscape led development of upto 600 dwellings and associated works. Land South and East Peashell Farm, Downs Road, Curbridge. Some discussion as this is not a consultation but something that was identified by Glenn.

RESOLVED: Parish Council of the opinion this is an EIA site due to the area being a large catchment area for water (feeds into Elmbank Ditch) and helps to prevent flooding in Curbridge. Any EIA report should be carried out by an independent party not linked in any way to any prospective developer.

**18. FINANCE**

Payments: Grass cuts (£480.60); Insurance (£910.47); Internal audit (£135); Subs (£45); Play area inspection (£34.88); Weedkiller (£20); Wages (£360; £50); Electricity (£367.39); Water (£160.30).. Bank balance as at 1<sup>st</sup> May 2023 = £23,925.90. S106 requested funds received in respect of works on the Parish Hall.

Internal audit report checked and year end figures agreed. RESOLVED: Annual Governance Accountability Return checked and completed.

#### **19. WELL LANE PLAY AREA AND PLAYING FIELD**

April inspection signed by Chairman. Awaiting for contractor to supply and fit a second-hand roundabout and make improvement to play apparatus.

#### **20. SUNDRY NOTICES**

- Annual maintenance contract agreed for the fire alarm and emergency light system contracts supplied by installer. RESOLVED: Contracts agreed.
- Quote provided for work to Parish Hall main floor. RESOLVED: Quote agreed. Also agreed any work to smaller back room floor can be provided by the same contractor.

Meeting closed at 6.25 p.m.

**Next Meeting** - Monday 5<sup>th</sup> June.

**Glenn Gannon, Chair of the Council**  
**Signed 5<sup>th</sup> June 2023**