

**CURBRIDGE AND LEW PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Parish Hall, Curbridge, Monday 17<sup>th</sup> April 2023, 6pm.**

**PRESENT:** Cllrs. Glenn Gannon (Chair), Mark Wilson, Phil Boddington, Jenny O'Sullivan

**IN ATTENDANCE:** Howard Higgins (Clerk & RFO), 6 members of the public.

**1. APOLOGIES FOR ABSENCE**

Cllr. Angela Boddington; Cllr. Patrick Foley; Ted Fenton (County Cllr).

**2. DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS**

None.

**3. MINUTES**

RESOLVED: that the minutes of the meeting held on 13<sup>th</sup> March 2023 and the minutes of the EGM held on 20<sup>th</sup> March 2023, which had previously been circulated, both be approved as a correct record and signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

Clerk advised of continued objection by director of Manorwood Homes to the Parish Council written objection to planning application 22/03544/OUT on the grounds that it did not match the minutes. Request made by Glenn to the director (present at the meeting) to explain his reasoning as it was not clear why there is a continued objection especially given the advice received from OALC. Discussion ensued. Copy of OALC advice (item 4 of minutes dated 13<sup>th</sup> March 2023 refers) requested by and supplied to director.

**5. PUBLIC INQUIRY**

Outcome of the Public Inquiry is that the appeal was withdrawn by the appellant and the enforcement notices are now live from 29<sup>th</sup> March. West Oxfordshire District Council informed the Parish Council that the site has to be cleared within 3 months with a further month to reinstate the land.

**6. COUNTY AND DISTRICT COUNCIL MATTERS**

There is no District Councillor and the date for the election of a new District Councillor is 4 May 2023.

No update from Oxfordshire County Council on the Downs Road Junction. Also no progress with addressing safety measures for the attenuation ponds.

No update on other OCC matters as County Councillor not present

**7. PLANNING APPLICATIONS**

- Pre-planning consultation. Proposed base station upgrade (communications mast). Manor farm, Curbridge, OX29 7NT, e433435, n2089133. RESOLVED: No concerns raised.
- 23/00535/FUL - Erection of a dwelling with p.v array and associated car port and garden shed/bike store. Creation of car port parking for the existing dwellings. Tabanus Cottage, Lew Road, Curbridge. RESOLVED: No comments.

*Following received after publication of the agenda:*

- 23/00858/HHD - Construction of self-contained annexe, ancillary to the main dwelling together with associated works and bio-diversity scheme. RESOLVED: No comments.

- Notification of informal hearing, 21/03342/OUT - Land South West of Downs Road, Curbridge Business Park. Hearing to be held in public at; The Council Chamber, WODC offices, Woodgreen, Witney on 17<sup>th</sup> May 2023 at 10:00 am (scheduled for 2 days).

## **8. FINANCE**

Payments: Parish Hall roof, electrics, refurbishment (£4,372.80; £4,263.60; £1,665); Subs (£50); Play area inspection, chippings, labour (£31.72; £859.08; £75.92); Stationery (£12.99); PAYE (£270); Flyers (£86.31); Dog bins (£202.43); Wages (£360; £50); Electricity (£680.75). Bank balance as at 1<sup>st</sup> April 2023 = £3,653.08. Precept payment notification, VAT refund and OCC grass cutting contribution all received.

Clerk presented year end figures and brief discussion. Clerk confirmed records sent to the internal auditor.

## **9. WELL LANE PLAY AREA AND PLAYING FIELD**

March inspection signed by Chairman. Glenn has met with the play contractor who can supply a second-hand roundabout and make improvement to play apparatus to make the are more suitable for younger children. Cost would be £2K, RESOLVED: budget sufficient so approved.

## **10. SUNDRY NOTICES**

- Glenn advised of the works to date on the Parish Hall including the new lighting and fire alarm system. RESOLVED: procedure to be put in place for fire alarm testing.
- Grass cutting contract has been agreed. Payment for OCC land element received from OCC. Clerk queried with OCC why no increase for the past three years. OCC confirmed due to budgetary constraints with no internal increases in funding.

Meeting closed at 6.35 p.m.

**Next Meeting** - Wednesday 10<sup>th</sup> May.

**Glenn Gannon, Chair of the Council**  
**Signed 10<sup>th</sup> May 2023**