

Explanation of variances 2022/23 – pro forma

Name of smaller authority:

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Now, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £500);
- variances of more than £100,000 must be explained even where this constitutes less than 15%;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2).

Please ensure variance explanations are quantified to reduce the variance excluding stated items below the 15% / £500 / £100,000 threshold

	2022	2023	Variance £	Variance %	Explanation Required?		DO NOT OVERWRITE THE BOXES HIGHLIGHTED IN RED/GREEN	Explanation (must include narrative and supporting figures)
	£	£			Is > 15%	Is > £100,000		
1 Balances Brought Forward	2,369	7,376						Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	17,500	22,500	5,000	28.57%	YES	NO		Increase of £5K. Addn costs anticipated being Parish Hall £3.2K, Wages £800, Utilities 1K.
3 Total Other Receipts	4,134	7,391	3,257	78.79%	YES	NO		Grants received of £4.3K. Vat refund £1K less than 2022
4 Staff Costs	4,296	5,196	900	20.95%	YES	NO		Wages and hours increase. £900
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	NO		
6 All Other Payments	12,331	28,418	16,087	130.46%	YES	NO		Addn costs. Play area £4.5K, Parish hall refurbishment £8K, addn VAT £1.8K, new benches £1.8K
7 Balances Carried Forward	7,376	3,653	-3,723	50.47%	YES	NO		Balance should be higher as S106 grants (£7K) due to cover refurbishment late being paid to the Council until April/May 2023. Grants received in year £4.3K.
8 Total Cash and Short Term Investments	7,376	3,653	-3,723	50.47%	YES	NO		Cash should be higher as S106 grants (£7K) due to cover refurbishment late being paid to the Council until April/May 2023. Grants received in year £4.3K
9 Total Fixed Assets plus Other Long Term Investments and Assets	298,934	298,599	-335	0.11%	NO	NO		
10 Total Borrowings			0	0.00%	NO	NO		
Excessive Reserves Ratio	0.42149	0.16236						

Explanation for 'high' reserves

(Please complete or update the highlighted boxes when the total in Box 7 is greater than 2 times the value of Box 2)

Box 7 is more than twice the value of Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
Earmarked reserves*:			
Reserve 1			
Reserve 2			
Reserve 3			
Reserve 4			
Reserve 5			
			0
General reserve			3653
Total reserves (must agree to Box 7)			3653
Box 7 per Annual Return			3,653
Difference			0

Column B - Reserves should be renamed to show the specific purpose / name given by this authority.

Column D - Earmarked items - a value for the amount earmarked for each specific reserve should be entered. There may be fewer than 5 reserves or more and the number can be reduced or extended as appropriate.

Column D - General reserves - this should relate to normal operating funds and should be the difference between the total of all Earmarked reserves and the value of Box 7 on Section 2 of the AGAR.