

CURBRIDGE AND LEW PARISH COUNCIL
Minutes of the Parish Council Meeting
Virtual meeting using Zoom software, Monday 13th July 2020, 6pm.

PRESENT: Cllrs. Glenn Gannon (Chair), Mark Wilson, John Courtney, Angela Boddington, Tony Wilson, Patrick Foley

IN ATTENDANCE: One member of the public, Howard Higgins (Clerk & RFO)

19. APOLOGIES FOR ABSENCE

None received.

20. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

None.

21. MINUTES

RESOLVED: that the minutes of the meeting held on 8th June 2020, which had previously been circulated, be approved as a correct record and signed by the Chairman.

22. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

Clerk reported that the electronic speed signs have been installed.

23. COUNTY AND DISTRICT COUNCIL MATTERS

District and County Councillors not present. No update on Oxfordshire County Council matters. No update on District Council matters.

Mark asked about line painting of the junction on the A4095 and Main Road due to continued cutting of the junction by vehicles. RESOLVED: Clerk to contact OCC to chase as previously reported to OCC. Clerk will also ask about progress with proposed cycle path repairs alongside A4095 through Curbridge.

24. DEVELOPMENT PLANNING

The Parish Council is expecting plans in respect of the Colwell Green development (possible proposal to replace business use with residential use). Nothing to report.

RESOLVED: Further discussion about potential future development in the Parish to be postponed until practical face to face meetings become established.

25. PLANNING APPLICATIONS

- 20/01153/FUL - Erection of four steel containers to provide storage. Paradise Fields, Curbridge. RESOLVED: No comments.
- 20/01338/FUL - Construction of B8 Warehouse with service area and car parking with adjacent external storage area. Land Opposite Windrush Drive Cottage, Burford Road, Minster Lovell. RESOLVED: No comments.

26. FINANCE

Cheque payments made since last meeting: Paye (£192.00); St Johns Church maintenance (£350.00); Holy Trinity Church maintenance (£350.00); Parish Hall roof repairs (£252.00); Defibrillator case (£557.94); WODC grass cutting (£299.94).

Bank balance as at 1st July 2020 = £18,191.37.

27. WELL LANE PLAY AREA AND PLAYING FIELD

Play Area risk assessment suggests the Play Area should remain closed based on the Government guidelines due to the need for cleaning. However further developments have shown many Councils are taking a pragmatic approach, with signage placing the onus on users (also within Government guidelines) to clean the equipment being used. RESOLVED: Further risk assessment to be undertaken along with obtaining appropriate signage (ideally the same as that used within Witney to have a local uniform approach) with a view to an opening date.

July inspection signed by Chairman.

Quotes received in respect of fencing for the Play Area. Quotes discussed and preferred supplier selected. RESOLVED: Agreement for preferred contractor (fence specialist preferred) and style of fencing. Stronger fencing type selected although more costly it should be less expensive over the longer term. This is provisional until the clerk confirms quote details. Costs to be met by Parish Funds and S106 funds (enhancement of recreational facilities). Clerk to request S106 funds from WODC.

28. SUNDRY NOTICES

- Mark has replaced the defibrillator cabinet at the Parish Hall.
- Some dissatisfaction expressed with Ubico in respect of the grounds maintenance and incorrect billing. RESOLVED: To consider a new contractor for grounds maintenance. Clerk to research.
- Glenn reported about a possible volunteer to cut the Lord Kitchener field. RESOLVED: Fuel costs should be met by the Parish Council.
- Quotes have been received for works to the toilets and kitchen of the Parish Hall. Some discussion over costs and suppliers. Cost to be met by Parish funds and S106 funds (in respect of enhancement of recreational facilities). RESOLVED: Contractor selected - unanimous agreement. Ideal if works can commence in near future due to the continued COVID-19 restrictive use of the Parish Hall.

Next Meeting - Monday 10th August.

**Cllr. Glenn Gannon, Chair of the Council
Signed 10th August 2020**