

CURBRIDGE AND LEW PARISH COUNCIL

Minutes of the Parish Council Meeting

Virtual meeting using Zoom software, Monday 8th June 2020, 6pm.

PRESENT: Cllrs. Glenn Gannon (Chair), Mark Wilson, John Courtney, Angela Boddington, Tony Wilson

IN ATTENDANCE: One member of the public, Ben Woodruff (District Cllr), Howard Higgins (Clerk & RFO)

10. APOLOGIES FOR ABSENCE

Cllr Patrick Foley. Ted Fenton (County Cllr.)

11. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

None.

12. MINUTES

RESOLVED: that the minutes of the meeting held on 11th May 2020, which had previously been circulated, be approved as a correct record and signed by the Chairman.

13. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

Clerk reported that the manufacturer of the speed signs has recommenced production in light of COVID-19.

14. COUNTY AND DISTRICT COUNCIL MATTERS

No update on Oxfordshire County Council matters.

Ben provided an update on West Oxfordshire District Council matters and that WODC meetings can be viewed on-line. Ben advised there are no reports of vulnerable residents within the parish struggling due to COVID-19.

15. PLANNING APPLICATIONS

No applications received.

Ben disclosed he had meeting with Crest Nicholson (developers on Downs Road site) in respect of planning. The current planning consent is for a mixed residential and commercial development and the developer wants to make this a residential only site. Ben reported that the commercial site is at the rear of the residential site and can only be accessed via the residential site. Representatives from the Parish Council had since met with the developer and are awaiting proposals.

WODC has been pursued in respect of the Village Design Statement and a reply is expected before the next Parish Council meeting.

As reported in the previous Parish Council meeting there are some building works within the Parish that may require planning permission. Clerk confirmed these have been reported to WODC.

16. FINANCE

Cheque payments made since last meeting: Play area grass seed and weedkiller (£17.82); Website (£160.00); Internal audit (£135.00).

Bank balance as at 1st June 2020 = £18,517.29.

Internal audit report did not find any issues. RESOLVED: Annual audit adopted (no changes to draft figures provided by RFO and minuted at the previous meeting). AGAR (annual governance and accountability return) forms signed by the Chairman.

17. WELL LANE PLAY AREA AND PLAYING FIELD

Awaiting quote for costs of replacing fence. Glenn will also ask for quote for replacing gate. Play area remains closed due to COVID-19 restrictions.

18. SUNDRY NOTICES

- Parish hall roof repaired.
- Mark advised the Defibrillator cabinet needs replacing. RESOLVED: Original supplier to be used and Mark to install
- Glenn is waiting for the third quote for the Parish Hall upgrade.
- Some maintenance work (decorating) required on Parish Hall. Budget discussed and would probably require some use of the contingency fund. RESOLVED: Glenn to contact supplier to progress.
- Angela raised matter of discussing possible future developments within Curbridge (Minute reference 104, 13 January 2020). RESOLVED: to include in next meeting agenda.

Next Meeting - Monday 13th July.

Cllr. Glenn Gannon, Chair of the Council
Signed 13th July 2020