

# **CURBRIDGE AND LEW PARISH COUNCIL**

## **Minutes of the Parish Council Meeting Parish Hall, Curbridge, Monday 11 December 2017, 6.00pm.**

**PRESENT:** Cllrs. Glenn Gannon (Chair), John Courtney, Sue Richman, Mark Wilson, Tony Wilson.

**IN ATTENDANCE:** Nigel Parker - Clerk & RFO, 6 Members of the Public.

### **86. APOLOGIES FOR ABSENCE**

Cllr. Patrick Foley, C. Cllr. Ted Fenton, D. Cllr. Ben Woodruff.

### **87. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

### **88. MINUTES**

RESOLVED: that the minutes of the meeting held on 13 November 2017, which had previously been circulated, be approved as a correct record and signed by the Chairman.

### **89. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

#### RAF Brize Norton Liaison Committee

Unfortunately, Cllr. M Wilson had been unable to attend the meeting on 5 December.

#### Road markings

The Clerk had contacted OCC Highways about the markings and weight limit signs at the Main Road/Starham Lane junction needing attention; the request had been acknowledged.

### **90. CURBRIDGE TRIANGLE DEVELOPMENT**

The Meeting was opened to the public for this item.

Richard Smith, with the help of Val Pole, had produced a "Village Design Plan" that was discussed. The Chairman thanked Mr Smith and Mrs Pole for all their hard work. Mr Smith said that he would now run the document past a Planning expert and an Architectural expert for comment and amend where necessary. He suggested that the Plan should be shared, where possible, with other Residents for their comments.

Roger Smith spoke of the work that he had done on wildlife and flooding issues; he said that he was going to set up a meeting with the WODC Biodiversity Officer. He challenged the results of the Ecological Survey commissioned by Abbey Mill Homes last year and asked that the Council write to WODC pointing out its deficiencies.

The next meeting of the Working Party was scheduled for 8 January.

The meeting was closed to the public.

It was then,

RESOLVED: to incorporate the notes from the second and third meetings of the Working Party, held 13 November and 4 December, into these minutes, as attached.

RESOLVED: to adopt the Design Plan, when completed, and submit it to WODC.

RESOLVED: to write to WODC challenging the results of the Ecological Survey.

## **91. DISTRICT AND COUNTY COUNCIL MATTERS**

None.

## **92. FINANCE**

### 2018/2019 Budget and Precept

The RFO put forward his budget proposal for next year. He said that it was very much in line with this year, showing a deficit caused by the expenditure needed on an ageing Playground and an aged Hall that, due to its current state, generated little in the way of bookings income. The RFO suggested an increase in the precept application from £11,000 to £11,500. After debate, it was agreed that this was not high enough.

RESOLVED: to make a precept application of £12,000.

RESOLVED: to adopt the budget as presented with this one change.

### Payments

The RFO said that he had received a bill from SSE for the Hall for £1,941.22 but, after reading the meters and contacting SSE, this had been reduced to £178.40.

RESOLVED: that the following accounts should be paid: SSE (Parish Hall) £178.40; WEL Medical (defib repair) £71.94; K Isaacs (30mph stickers) £160.00; SLCC (annual subs) £72.00; Clerk (Dec) £180.80; Cleaning (Dec) £64.00.

### Receipts

The RFO said that he had issued an invoice to Quattro for £200 for hire of the Hall for the Triangle exhibition; payment had yet to be received.

Bank balance at 1 December 2017: £7,758.82.

### Annual Audit

The RFO said that new External Auditors had been appointed for next year. This could result in a considerable increase in the fee payable. On the other hand, for smaller authorities, there were circumstances where the organisation might be exempt from submitting the Annual Audit, although the Audit itself would still have to be completed; the RFO was looking into this.

### **93. PLANNING APPLICATIONS**

- 17/02518/FUL Duttons House, Lew Road - erection of detached dwelling & conversion of barn to garage. Approved by WODC Planning.
- 17/03526/CND & 17/02678/RES Land at Downs Road - offices, hotel & 257 homes conditions 14, 8 & 15. Part approved, part refused by WODC Planning.
- 17/02678/RES Curbridge Business Park - erection distribution & storage warehouse. Approved by WODC Planning.
- 17/02836/CND Land north of Glebe Cottage, Lew - discharge conditions 6,8,9,13. Part approved, part refused by WODC Planning.
- 17/03719/NMA Land off well Lane - plot 3 private drive. RESOLVED: no comment.

### **94. PARISH HALL**

Nothing.

### **95. WELL LANE PLAY AREA AND PLAYING FIELD**

The Council's Inspection for December was signed off by the Chair. The Clerk said that he had suggested a fee of £50 per event, payable by the Lord Kitchener, for events to be organised by them in the Field. This had been accepted and the various documentation requested, received.

### **96. DISASTER ACTION PLAN**

The Clerk said that he had been looking into this. While no doubt this was good planning for a town or a large village, it seemed a bit superfluous for a village the size of Curbridge or Lew. Should an aeroplane crash on Curbridge, instructions to run to the Clerk's house to get the key to the Parish Hall would seem a little strange. Nevertheless, he said that he would attempt to produce a plan.

### **97. SUNDRY NOTICES**

Tree planting - the heavy snow had postponed this. Cllr. Richman said that she and her husband would plant the trees.

Planning Training - 13 December, 10.00am WODC offices.

Robert Courts MP Meeting - the PC to meet the MP, Friday 12 January, 5.45 pm in the Lord Kitchener. Topics to be discussed: housing demand, the Triangle development and ecology, road closures, access to schooling and health facilities. Clerk to inform Mr Courts.

#### A4095 Road Closure

RESOLVED: that the Clerk should write to OCC Highways to establish how they might 'compensate' Parishioners for the inconvenience that would be caused by the forthcoming, extended road closure.

#### Meetings 2018

Monday 8 Jan, 12 Feb, 12 Mar, 9 Apr, 14 May (Annual), 11 June, 9 July, 13 Aug, 10 Sept, 8 Oct, 12 Nov, 10 Dec.

**Next Meeting** - Monday 8 January 2018.

**Cllr. Glenn Gannon, Chair of the Council**  
Signed 8 January 2018