

# **CURBRIDGE AND LEW PARISH COUNCIL**

## **Minutes of the Parish Council Meeting Parish Hall, Curbridge, Monday 9 November 2015, 6.00pm.**

**PRESENT:** Cllrs. Glenn Gannon (Chair), John Courtney, Patrick Foley, Sue Richman, Mark Wilson, Tony Wilson.

**IN ATTENDANCE:** C. Cllr. James Mills, D. Cllr. Ben Woodruff, Nigel Parker - Clerk & RFO.

### **89. APOLOGIES FOR ABSENCE**

None.

### **90. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

### **91. MINUTES**

RESOLVED: that the minutes of the meeting held on 12 October 2015, which had previously been circulated, be approved as a correct record and signed by the Chairman.

### **92. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

North Curbridge/Downs Road development - meeting between Cllr. Gannon, D. Cllr. Woodruff and Mr Shaw of WODC Planning still to be arranged.

A4095 Main Road Junction to Witney Roundabout/Downs Road - the Clerk reported that Highways had yet to respond to his repeated request for them to carry out hedge cutting along the footpaths.

RESOLVED - that, in view of the announcements from OCC about handing responsibility to local councils, Mr Julian Wade be asked to do the work at a cost of £90 for 3 hours.

### **93. DISTRICT AND COUNTY COUNCIL MATTERS**

D. Cllr. Woodruff reminded the Council that the Local Plan Hearing was starting on 23 November. Cllr. Courtney was intending to attend. He alerted the Council to a possible planning contravention at Cotswold Manor Estate (Lower Farm) that was being investigated by WODC.

C. Cllr. Mills reported on the planned County Council budget cuts for the year - £52 million under consultation.

### **94. FINANCE**

The Clerk reported that the Bank Mandate changes had been implemented finally. He had obtained £100.00 from Barclays in compensation. The Council had received also part 2 of the Precept £4,564.33, while just after the month

end further receipts had arrived from WODC (Hall Hire General election) £100.00 and HMRC (VAT Rebate) £853.96.

RESOLVED: that the following accounts should be paid: Clerk (Nov) £176.00; Cleaning (Nov) £64.00, Witney PCC (contribution to tree lopping in the churchyard) £225.00, WODC (5 invoices, services Aug & Sept, dog bins to Mar 2016) £552.65.

**95. PLANNING APPLICATIONS**

15/03513/HHD Manor Farm, Lew - erection single and 2 storey extension.

RESOLVED: no objections.

15/03532/HHD Manor Farm, Lew - new, detached garden pavilion, gym & pool outbuilding.

RESOLVED: no objections.

15/03587/HHD & 15/03589/LBC Thatched Cottage, Lew - new engine house and green house.

RESOLVED: no objections.

15/03449/HHD Willow House, Lew Road - 2 storey extension & detached garage.

RESOLVED: no objections.

15/03954/LBC & 15/03953/HHD Charity Barn, Curbridge - 1 storey annexe.

RESOLVED: no objections.

**96. VILLAGE HALL**

Working Party meeting to follow the Council meeting.

**97. ASSET REGISTER**

The Clerk reported the difficulties he had encountered in compiling this. There were rules that applied to the Register, the total value of which was then used for the Annual Audit. The value of the Hall was set at a certain date and could not then be changed until notified by the Auditors, while the value of all other assets were their purchase price and should not be changed until disposal. It was queried whether the value of the playground land (Parish Council owned but unvalued) should be included? Asset register values bore no relation to Insurance values, which were much higher.

RESOLVED: that the Clerk should seek expert advice.

**98. RISK ASSESSMENT**

The Clerk had amalgamated 2 documents and updated the contents.

RESOLVED: to adopt the document as presented.

**99. THAMES VALLEY POLICE REPORT**

Not received this month.

**100. WELL LANE PLAY AREA AND PLAYING FIELD**

The Council's Inspection for October was signed off by the Chair. There was still some minor work to be done, following the annual ROSPA Inspection.

**101. SUNDRY NOTICES**

Telephone Kiosk - the Clerk said that he had received an email from Mr R Baker pointing out the poor state of the kiosk and asking that the Council contact BT. He said that this was in hand.

WODC Meeting - the Clerk said there was a Town and Parish Council Meeting with WODC on Tuesday 1 December, should anyone wish to attend.

Next Meeting - Monday 14 December.

**Cllr. Glenn Gannon, Chair of the Council**  
Signed 14 December 2015