

# **CURBRIDGE AND LEW PARISH COUNCIL**

## **Minutes of the Annual Parish Council Meeting Parish Hall, Curbridge, Monday 11 May 2015, 6.00pm.**

**PRESENT:** Cllrs. Glenn Gannon (Chair), John Courtney, Patrick Foley, Sue Richman, Mark Wilson, Tony Wilson.

**IN ATTENDANCE:** C. Cllr. James Mills, D. Cllr. Ben Woodruff, Nigel Parker - Clerk & RFO.

### **13. APOLOGIES FOR ABSENCE**

None.

### **14. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN AND ACCEPTANCE OF OFFICE**

Both Officers stood down and were then both unanimously re-elected, Cllr. Gannon as Chairman, proposed by Cllr. Foley and seconded by Cllr. Richman; Cllr. M Wilson as Vice Chairman, proposed by Cllr. Gannon and seconded by Cllr. Courtney. Both Officers signed their "Declaration of Acceptance of Office".

### **15. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

### **16. MINUTES**

RESOLVED: that the minutes of the meeting held on 13 April 2015, which had previously been circulated, be approved as a correct record and signed by the Chairman.

### **17. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

Land at the east end of Main Road - The Clerk reported that we have the blessing of OCC Highways to 'make good' this area, provided adequate safety precautions are taken.

Land at the approach to the old railway bridge on the A4095 - The Clerk reported that he had investigated its use as a snail farm and that he did not consider that the construction was liable to Planning Permission. The Council agreed and no further action would be taken.

WODC Local Plan - The Clerk thanked Cllr. Courtney for his input and reported that he had raised the issues surrounding the development north of the by-pass (traffic, timing of the proposed new A40 exit and money for the Parish Council) and the land east towards Ducklington (opposition to any proposed housing development).

Child Protection Policy - Cllr. Richman had produced a policy document, for which the Chairman thanked her. She said that contact details should be displayed on the notice board. Agreed that Councillors should read the

document and that, subject to approval, it be formally adopted at the next meeting.

## **18. DISTRICT AND COUNTY COUNCIL MATTERS**

The Chairman welcomed C. Cllr. Mills to the meeting and congratulated him on his election. The Councillor said that his first OCC meeting would be the Annual one on 19 May.

D. Cllr. Woodruff reported that he had fed back to a Developer, the Council's opposition to an enquiry about building houses alongside the A4095, just past Main Road, towards the Kitchener.

## **19. SPEEDING**

The Clerk had been asked to look into the cost of flashing speed lights and speed humps. He said that OCC would only pay for these (even if money was available) if the sites had a history of accidents and if the Council could demonstrate that their installation would reduce accidents.

Costs for one hump or a pair of cushions were both around £4,000 each, excluding consultation and installation. An interactive speed sign was around £9,500. The Clerk quoted Stanton Harcourt where a single-file island had been installed; this cost £12,500 in total.

Cllr. M Wilson had been looking into the matter also and had produced some illustrations. To be tabled for the next meeting.

## **20. ANNUAL AUDIT**

This had been prepared by the Clerk and had been signed off with a 'clean bill of health' by the Internal Auditor.

RESOLVED: to approve the accounting statements.

RESOLVED: to approve the annual governance statement.

## **21. FINANCE**

The Clerk said the Annual Insurance renewal (1 June) quote from Brokers Came & Co was £996.43; he felt this to be very expensive for a small council and had obtained a quote from Zurich Insurance, on similar terms and with similar cover, for £716.24 for one year or £668.14 per year for a 3 year commitment.

RESOLVED: to switch to Zurich on the 3 year terms.

The Clerk reported that the first half of the Precept had been paid (£4,564.34) and that the bank balance at 1 May stood at £10,464.78.

RESOLVED: that the following accounts should be paid: Clerk (May) £175.63; Cleaning (May) £63.58; ORCC Village Hall annual sub £30.00; WODC £255.93 (dog emptying £175.97, 2014 election costs £128.90, less credit note £48.94); S Zollmann (internal audit) £135.00; T Richman (playground) £250.00.

**22. PLANNING APPLICATIONS**

The Clerk reported:

15/003369/HHD, 2 storey extension The Close, Lew Road - rejected by WODC, invasion of privacy and out-of-keeping.

15/00748/HHD, 2 stored extension Inglenook, Burford Road - passed by WODC.

There was further discussion about the housing development north of the bypass, the effect of additional traffic through Curbrige and the possible availability of monies from the Developers.

RESOLVED: that the Clerk should contact WODC Planning and Barton Willmore, the Developers, to see if a meeting could be set up to update the Council and see what might be gained financially to support initiatives in the Parish.

**23. THAMES VALLEY POLICE REPORT**

Their report had been circulated previously.

**24. WELL LANE PLAY AREA AND PLAYING FIELD**

The Council's Inspection for March was signed off by the Chair. The broken shelter had been removed from the site.

The Clerk reported that £1,500 had been set aside in the budget for the Play Area. £250 had been spent removing the shelter, around £400 had been agreed to purchase addition "cushionfall" and there was a quote for £450 to repaint both swings and the horse.

RESOLVED: to continue with the purchase of "cushionfall"; Clerk to raise cheque, if needs be, on order.

RESOLVED: to obtain quote for repainting of horse only.

**25. SUNDRY NOTICES**

None.

**Cllr. Glenn Gannon, Chair of the Council**  
Signed 9 June 2015